**Instructions for delivering the application to the Croatian Medical Chamber**

* The application *(a completed application form and the specified documents*) for the recognition of foreign professional qualifications can be delivered by **post** to the following address:

**HRVATSKA LIJEČNIČKA KOMORA
(CROATIAN MEDICAL CHAMBER)**

Služba za stručno-medicinske poslove
(Professional and Medical Affairs Department)

Ulica Grge Tuškana 37, 10 000 Zagreb, Republika Hrvatska

* The application *(a completed application form and the specified documents*) for the recognition of foreign professional qualifications can be delivered personally or by an authorised representative to the Records Office of the Croatian Medical Chamber.
* The applicant can request information about the case from the Croatian Medical Chamber, Professional and Medical Affairs Department, Dr Žarka Rogić, by telephone: +385 1 4500830; +385 1 4500840, **personally** or by e-mail: zarka.rogic@hlk.hr.
* **The applicant can be represented by another person** (in line with Article 32 of the General Administrative Procedure Act) or by an authorised representative (in line with Article 36 of the General Administrative Procedure Act) **providing that the applicant** **has previously** **authorised the representative by a power of attorney certified by a notary public**, and that such power of attorney has been delivered to the Croatian Medical Chamber.
* **If the applicant is abroad, and does not have an authorised representative in the Republic of Croatia, such applicant,** in line with Article 36 of the General Administrative procedure Act (Official Gazette no. 47/09)**, must appoint a representative residing in the Republic of Croatia for the service of documents.**